

The following is a sample of the online application for the State Farm Youth Advisory Board grants. This document is to be used only as a reference.

The application must be filled out online through <http://www.statefarmyab.com/>

State Farm Youth Advisory Board '09-'10

Welcome

By setting up your user account, you are now able to save your progress and return to this application. Please keep your user name and password safe.

Please refer to the [State Farm Youth Advisory Board Request for Proposals Supplemental Information](#) for a listing of a detailed overview of the program and requirements for proposals.

Contact Information:

Matthew Maloney
(309) 766-7554 - Work
yab@statefarm.com - Email
<http://www.statefarmyab.com> – Website

Application Deadline:

All applications must be submitted using this web application by October 2, 2009 at 11:59pm CST.

Budget Requirements:

1. Download the [budget template](#) from the Youth Advisory Board Website
2. Follow the directions in the spreadsheet to fill out all requested information.
3. Attach the budget to your application using the last page of this form.

The budget must be submitted using the YAB template for your application to be considered.

Elements of a Quality Proposal:

- The answers to the proposal's various questions are concise, clear, and straightforward.
- There is strong evidence of youth involvement in the completion of the proposal.
- The proposal as a whole is well organized and grammatically correct.
- The proposal has a clearly defined budget and project timeline.
- The total salaries in the budget do not exceed 20% of the entire amount requested.

Proposal Checklist:

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Please take the time to review your application. Make sure that everything has been answered to the best of your abilities and nothing has been left unanswered.

- Completed contact page
- Answered all questions
- Completed timeline
- Completed budget
- Incorporates service-learning
- Promotes State Farm
- Promotes the Youth Advisory Board

Contact Information

Please Note: Contact information provided will not be used for any purpose other than contact by the Youth Advisory Board.

Organization Information

Organization Name

Address

City

State / Province

Postal Code

Website Address

Adult Contact

Legally authorized to sign on behalf of the organization

First Name

Last Name

Occupation

Office Phone

Home Phone

Mobile Phone

E-mail

Youth (Student Representative)

Student Name

School Currently Attending

Phone

E-mail

General Information

What is the title of your project?

Please give us a brief summary of your project. (Three sentences or less)

Please describe your project in more detail. (500 words or less)

Which issue area does your project address?

How does your project address one of the specific issue categories that are eligible for funding (Environmental Responsibility, Natural & Societal Disaster Preparedness, Driver Safety, Financial Education, or Access to Higher Education/ Closing the Achievement Gap)? (150 words or less)

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How did you hear about the State Farm Youth Advisory Board? (50 words or less)

Estimated number of people impacted by project.

Which word best describes the impact and scope of your project?

Which word best describes your community?

What is the primary state or province your grant activities will take place in?

List sorted by State Farm Zone

Request Type

For internal tracking purposes - please select Youth Advisory Board option.

Youth Led

Please answer each question separately. The total word count for this section should not exceed 400 words.

How were youth involved in the writing of this grant proposal?

How will youth be involved in the planning and execution of this project?

What specific leadership roles will youth have in this project?

Service-Learning

How does this project qualify as service-learning? (150 words or less)

How does your project align with each of the eight elements of quality service-learning projects, as discussed in the "characteristics of a quality project" section of the [Request for Proposals Supplemental Information](#)? (100 words or less for each element)

Meaningful Service:

Link to Curriculum:

Reflection:

Diversity:

Youth Voice:

Partnerships:

Progress Monitoring:

Duration and Intensity:

Affect The Root Cause Of The Issue

Please answer each question separately. The total word count for this section should not exceed 400 words.

Please explain what unmet need, issue, or problem your service-learning proposal addresses?

Please explain how your proposal affects the root cause of the issue you are addressing?

Sustainability And Feasibility

Please answer each question separately. The total word count for this section should not exceed 800 words.

Please explain how you plan to gain community support. What other community or business partner support are you receiving for your project and what role will these partners play?

During and after the grant period, how do you plan to engage youth outside of your project group?

Since your project identifies a key community issue, how are you going to educate others about the problem and the solutions you have identified?

How do you plan to publicize your project? (Ex: media outlets, local businesses, Internet, social media sites, etc.)

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Explain how you plan to measure the success of your project. (Ex: conducting surveys, number of participants/people affected by project, will project become an integral part of community activities over time)

What obstacles do you expect to encounter when completing your project and how do you plan to overcome them?

How will your project continue after the grant period?

Timeline

For the State Farm Youth Advisory Board to better understand the activities and duration of your project, please fill in the timeline below to the best of your abilities. The State Farm Youth Advisory Board seeks to make the best possible decisions concerning proposals and a timeline is a great way for us to understand the implementation plans for your service-learning project.

Using the timeline below, please show when and how the following activities will occur. (Please label the activities using letters A-F)

- A) What are the activities of your service-learning project?
- B) How will you connect your project to State Farm and the State Farm Youth Advisory Board?
- C) How will you engage the media in your service-learning project?
- D) How will you communicate your issue and the solutions you have identified?
- E) How will elected officials and other VIPs be involved with your project?
- F) What kind of reflection and celebration will you offer for participants in the project?

***Note: Answer those that are applicable to your project. If your project ends before the provided space does, just leave remaining spaces blank.

Project Start Date:

Project End Date:

February 2010:

March 2010:

April 2010:

May 2010:

June 2010:

July 2010:

August 2010:

September 2010:

October 2010:

November 2010:

December 2010:

January 2011:

February 2011:

Additional Months:

Budget

State Farm Youth Advisory Board Grants range from \$25,000 to \$100,000

Please refer to the "application" tab in the budget template for a listing of the information requested below.

Please provide the total amount of funds you are requesting from the State Farm Youth Advisory Board.

Please provide the top 3 amounts requested in your budget and a brief description of the expense.

Please provide the total amount for the expenses in each category listed below.

Salaries:

(Note: Salaries cannot not exceed 20% of the total proposed budget request)

Supplies and equipment:

Travel and lodging:

Promotion:

Expert services:

Miscellaneous:

You will be asked to attach your budget on the last page. You can download the required template from the [Youth Advisory Board website](#).

Optional Section

Here is a chance for you to be creative. Please feel free to include any information you feel would be beneficial to your project proposal. You may include additional written information or web links to pictures, videos or other online media.

Demographics

Project Demographics

Completion of the following section is voluntary. Information provided will not be considered for the purposes of grant selection. If you prefer not to respond, please choose "No Response" from the drop down boxes.

What ethnicities are most impacted by this program / project?

Please select up to two responses, ranked in order of impact

What genders are most impacted by this program / project?

What age groups are most impacted by this program / project?

Please select up to three responses, ranked in order of impact

What socioeconomic level is most impacted by this program / project?

Previously Funded Grants

Section applies only to applicants who have previously been granted funding from the State Farm Youth Advisory Board.

List the years that your organization/service entity has received funding from the State Farm Youth Advisory Board

A) Why should we fund this project again?

B) Have you sought additional funding?

C) How has this project expanded or changed since it was last funded?